

**MANUEL**  
DE L'EXPOSANT  
Exhibitor's Manual  
**CONGRÈS 2019**



Association québécoise  
des pharmaciens  
propriétaires

# TABLE OF CONTENTS

|  |              |
|--|--------------|
| <b>INTRODUCTION</b>                            | <b>3</b>     |
| <b>CHECKLIST</b>                               | <b>4</b>     |
| <b>EXHIBITOR STAFF REGISTRATION</b>            | <b>5</b>     |
| <b>SCHEDULE OF ACTIVITIES</b>                  | <b>5</b>     |
| <b>DELIVERIES</b>                              | <b>7-8</b>   |
| ACCESS TO LOADING DOCK                         |              |
| LOADING DOCK                                   |              |
| SAMPLE ADDRESS LABEL                           |              |
| DELIVERY PROCEDURES                            |              |
| <b>PALAIS DES CONGRES DE MONTREAL SERVICES</b> | <b>9</b>     |
| <b>BOOTH</b>                                   |              |
| WHAT IS INCLUDED IN YOUR BOOTH PACKAGE         | <b>10-11</b> |
| BOOTH LAYOUT                                   |              |
| RIGHT OF VIEW                                  |              |
| HANGING SIGNS                                  |              |
| BOOTH SKETCH OR PHOTO                          |              |
| <b>SHOW SERVICES</b>                           |              |
| GES – GLOBAL EXPERIENCE SPECIALISTS            | <b>12-13</b> |
| MATERIAL HANDLING AND STORAGE                  |              |
| OFFICIAL CARRIER                               |              |
| CATERING SERVICES                              |              |
| AUDIOVISUAL SERVICES                           |              |
| <b>HOTEL BOOKINGS</b>                          | <b>14</b>    |
| <b>EXHIBITOR CODE</b>                          | <b>14</b>    |
| <b>REQUIREMENTS AND RESTRICTIONS</b>           | <b>15</b>    |
| <b>REMINDERS</b>                               | <b>18</b>    |
| <b>CONTACTS</b>                                | <b>19</b>    |

## INTRODUCTION

This document has been prepared for exhibitors and provides information about attending the 2019 Conference of the Association québécoise des pharmaciens propriétaires.

For more information, please contact **Marc-André Brazeau**, logistics manager.

Phone: 514-395-1808, ext. 22

Email: [mabrazeau@agoraopus3.com](mailto:mabrazeau@agoraopus3.com)

You can also call the AQPP anytime at 514-254-0676, ext. 227, or 1-800-361-7765.

---

## CHECKLIST

|                   |   |
|-------------------|---|
| <p>OCTOBER 14</p> | <p><b>Booth sketch or photo</b> (mandatory) to be sent to <a href="#">Marc-André Brazeau</a></p> <p><b>Proof of insurance</b> (mandatory) to be sent to <a href="#">Marc-André Brazeau</a></p> <p><b>The company description published in the Exhibitor Directory of the mobile application</b> must be completed. If you have not done so when booking your booth, please contact <a href="#">Marc-André Brazeau</a> or complete <a href="#">the PDF form available online</a>.</p> <p>Deadline for <a href="#">booking a room</a> at Le Westin Montréal hotel at the discounted rate of \$229</p> |
| <p>OCTOBER 24</p> | <p><a href="#">Exhibitor registration</a> to be completed</p> <p>Deadline for booking the decorator's services at a discounted rate – <a href="#">GES – Global Experience Specialists</a></p> <p>Deadline for <a href="#">ordering a rigid structure</a> (mandatory for all booths – you can bring your own or <a href="#">order one through the AQPP form</a>)</p>   |
| <p>OCTOBER 27</p> | <p>Deadline for booking the services of the <a href="#">Palais des congrès de Montréal</a> at a discounted rate:</p> <ul style="list-style-type: none"> <li>– Additional internet access, telephony, sign hanging (with approval), temporary staff, plumbing and security</li> <li>– <a href="#">Capital traiteur - Catering</a></li> <li>– <a href="#">Freeman Audio Visual</a></li> </ul>   |

## EXHIBITOR STAFF REGISTRATION

You must register your representatives individually by **October 24** using the [online registration form](#). Please follow carefully the instructions in the Exhibitor section of our [website](#).

You will receive a « Registration code » to enter in the appropriate line of the online registration form when registering the representatives entitled to the “2-Days Package (Gala Excellence not included)” included in your space rental -.

For extra staff, it is possible to buy Registration Packages (FullProgram or 2-Days packages) or Exhibit passes (does not include access to conferences, workshops nor Gala Excellence).

*Please note that some activities have limited places, registrations are on a first come basis.*

For more information, please refer to the Exhibitor Registration section of the [website](#) or contact registration services at [inscriptionaqp@opus3.com](mailto:inscriptionaqp@opus3.com).

## PRELIMINARY SCHEDULE OF ACTIVITIES

|   | <b>Wednesday<br/>November 6</b> | <b>Thursday<br/>November 7</b>  | <b>Friday<br/>November 8</b>  |
|---|---------------------------------|---|---|
| <b>Move-in</b>  | Noon to 7:00 p.m.               | 7:00 a.m. to 8:30 a.m.  |   |
| <b>Exhibitor Staff<br/>Registration</b><br>Room 210 A Foyer<br>Level 2                    | 2:00 p.m. to 8 p.m.             | 7:00 a.m. to 6:00 p.m.  | 7:00 a.m. to 2:00 p.m.  |
| <b>Exhibitor Staff<br/>Lunch</b><br>Exhibition Hall<br>Level 2                            |                                 | 11:15 a.m. to 11:45 p.m.  | 11:30 a.m. to 12:00 p.m.  |
| <b>Tradeshow, Health<br/>Breaks and<br/>Networking Lunch</b><br>Room 210 BCFGH<br>Level 2 |                                 | 10:30 a.m. to 11:00 a.m.<br>12:00 p.m. to 2:15 p.m.<br>3:15 p.m. to 3:45 p.m. | 10:15 a.m. to 10:45 a.m.<br>12:15 p.m. to 2:30 p.m.<br>3:30 p.m. to 4:00 p.m. |
| <b>5@7 des<br/>exposants</b><br>Room 210 BCFGH<br>Level 2                                 |                                 | 5:00 p.m. to 7:00 p.m.  |   |
| <b>Move-out</b>   |                                 |   | 5:00 p.m. to 8:00 p.m.  |

**Please note:**

- The exhibition hall doors will be closed outside trade show hours.
- In order to maximize interactions and networking, lunches and health breaks will be held in the exhibition hall.
- The *5@7 des exposants* will take place on Thursday, November 7, from 5:00 p.m. to 7:00 p.m., in the exhibition hall food area. Aperitifs, appetizers and cocktails will be served, accompanied by music. **This is a time for networking in a relaxed atmosphere, so booths will remain closed.** We hope that many of you will take part.
- Because the meeting rooms are next to the exhibition hall, dismantle can only start at the end of the breakouts at 5:00 p.m. on November 8<sup>th</sup>.

# DELIVERIES

## ACCESS TO LOADING DOCK

|           |            |      |           |    |           |
|-----------|------------|------|-----------|----|-----------|
| Wednesday | November 6 | from | noon      | to | 7:00 p.m. |
| Thursday  | November 7 | from | 7:00 a.m. | to | 8:00 a.m. |
| Friday    | November 8 | from | 5:00 p.m. | to | 8:00 p.m. |

Delivery and collection of materials are prohibited at the entrances to the Palais des congrès and must take place at the loading dock.

The Palais des congrès will accept materials from **7:00 a.m. on Wednesday, November 6**. Pre-event storage fees will apply for any materials received before this date.

## LOADING DOCK

Palais des congrès de Montréal  
Loading dock  
163 Saint-Antoine Street West  
Montreal, Quebec H2Z 1X8

Show management and the Palais des congrès de Montréal **will not accept any deliveries to the event site before 7:00 a.m. on Wednesday, November 6**.

**Deliveries received prior to November 6 will be returned to sender.**

If you need to deliver materials beforehand to make sure they are ready for move-in, we recommend using the GES - Global Experience Specialists delivery service.

To make arrangements with the 2019 AQPP Conference official carrier, please contact Alexander Chavez by [email](#) or by phone at 514-861-9694, ext. 210, or [go to the GES - Global Experience Specialists online Espresso store](#).

DELIVERY OF MATERIALS AT MOVE-IN: The following information must be on all parcels (see next page).

## SAMPLE ADDRESS LABEL

|  |
|--|
| <b>Sender's name</b><br><b>Address</b>   |
| <b>Phone</b><br><b>Fax</b><br><b>Number of boxes</b><br><b>Carrier</b>   |
| <b>EXHIBITING COMPANY NAME</b><br><b>Attn: Congrès de l'Association québécoise des pharmaciens</b><br><b>propriétaires</b><br><b>Booth number: _____</b><br><b>Room 210 BCFG</b><br><b>Palais des congrès de Montréal</b><br><b>163 Saint-Antoine Street West</b><br><b>Montreal, Quebec H2Z 1X8</b> |

## DELIVERY PROCEDURES

**Deliveries can start at 7:00 a.m. on November 6.**

**If you can hand carry your materials**, please use the Palais des congrès de Montréal entrance at 201 Viger Street West.

**If you need material handling equipment** (lift truck or blue dolly provided by the Palais des congrès de Montréal), **please load in through the loading dock** at 163 Saint-Antoine Street West, Montreal, Quebec H2Z 1X8. GES - Global Experience Specialists is the exclusive lift truck supplier at the Palais des congrès de Montréal. To take special handling arrangements, please contact Alexander Chavez by [email](#) or phone at 514-861-9694, ext. 210, or [go to the GES - Global Experience Specialists online Expresso store](#).

Exhibitors using a truck or other vehicle to transport materials will be given parking time at the loading dock. Show management reserves the right to have vehicles towed away if they do not respect the time allocated.

During the show: Transporting materials outside move-in and move-out times requires the authorization of show management.

Collection of materials: Exhibitors must arrange for materials to be collected at the end of the show. To make arrangements with the 2019 AQPP Conference official carrier, please contact Alexander Chavez by [email](#) or phone at 514-861-9694, ext. 210, or [go to the GES - Global Experience Specialists online Expresso store](#).

**Any materials remaining after the move-out deadline will be handled by the official carrier at the exhibitor's expense.**



## **PALAIS DES CONGRES DE MONTREAL SERVICES**

Customized order forms are available at the [Palais des congrès de Montréal client portal](#).

- There will be a service counter on-site to respond to last minute requests. Please note that a 25% surcharge will be applied and that some services may not be available.

### **Palais des congrès de Montréal services include the following:**

- Sign hanging, additional internet access, telephony, booth cleaning, temporary staff and security. All services are exclusive.
- A Palais des congrès representative will be on-site during move-in:
  - Wednesday, November 6, from noon to 7:00 p.m.
  - Thursday, November 7, from 7:00 a.m. to 8:30 a.m.

## BOOTH

### WHAT IS INCLUDED IN YOUR BOOTH PACKAGE?

- Single booths include the following:
  - 10' x 10' space
  - 2' x 6' x 30" draped table with two chairs
  - Recycling bin and wastebasket
  - 120 V, 15 A electrical outlet<sup>1</sup>
  - Wireless internet access (1,5 Mbps) \*\*
  - Your company's name on the event website
  - Your company's name and description in the official event mobile APP.
  - Aisle cleaning and general security service
  - Contribution to the exhibitor grand prize worth \$5,000
  - Two "2-Days Packages (Gala Excellence not included)" with access to all conference activities

\*\*If a faster internet connexion is needed, you must order it through the [Palais des congrès de Montréal's client portal](#). Extra charges will apply.

**N.B. Double booths include all single booth items multiplied by two.**

To be registered in the official program exhibitor directory, you must complete the [online form](#) by **October 14, 2019.**

### Booth layout

You **must have a rigid structure that completely covers the back of your booth space<sup>2</sup>** to ensure overall visual harmony (curtain partitions are not allowed). You can use your own equipment, rent from a firm of your choice or take advantage of the **special rate of \$445** (plus taxes) offered by the AQPP together with GES - Global Experience Specialists. To order a structure through the AQPP, please fill in the [rigid structure order form](#) and email it to [Marc-André Brazeau](#) by **October 24.**

**Note that the floor in the exhibition hall is carpeted.**

---

<sup>1</sup>If you have additional electrical needs, please email Marc-André Brazeau at [mabrazeau@agoraopus3.com](mailto:mabrazeau@agoraopus3.com).

<sup>2</sup>Rigid walls, pop-up booth, etc.

## ***Right of view***

Exhibitors are requested to conform to 'right of view' display designs. Side walls that obstruct the view of adjacent booths are prohibited. Back walls should completely cover the back of the booth (10 feet wide) and be eight feet high. Side walls should be a maximum of three feet high for the first seven feet from the aisle and eight feet high for the remaining three feet to the back of the booth. The picture below shows a booth conforming to 'right of view.'



Please contact [Marc-André Brazeau](#) if you plan to bring equipment or **structural elements that exceed eight feet.**

## ***Hanging signs***

Hanging signs from the ceiling must be approved by show management. The maximum height of hanging signs is 16 feet, at the highest point. Please contact [Marc-André Brazeau](#) to request approval for a hanging project. Exhibitors can then order the sign-hanging service via the [Palais des congrès de Montréal's client portal](#).

## ***Sketch or photo of your booth***

To ensure a top-quality environment and compliance with booth regulations by all participants, exhibitors must email a sketch or photo of their booth to [Marc André Brazeau](#) by **October 14** for approval by show management.

# SHOW SERVICES

## SHOW SERVICES: GES – GLOBAL EXPERIENCE SPECIALISTS

Show service provider GES – Global Experience Specialists will set up your booth package: table, chairs, wastebasket and recycling bin.

If you would like additional furniture or a customized booth, or require specialized workers, storage and handling services or pre-event transportation or storage services, please place an order at the [online Espresso store](#) or contact customer service at 514-367-4848 or by email at [montreal@ges.com](mailto:montreal@ges.com).

A GES - Global Experience Specialists representative will be on-site at the following times:

Wednesday, November 6, from noon to 7:00 p.m.  
Thursday, November 7, from 7:00 a.m. to 8:30 a.m.

## MATERIAL HANDLING AND STORAGE

**Exhibitors who ship materials directly to the Palais des Congrès de Montréal and are not on-site to receive the shipment understand that their materials will automatically be handled by GES - Global Experience Specialists staff and that a fee will apply (payable on-site).**

The Palais des congrès will provide dollies to exhibitors who bring their materials to the loading dock and wish to handle them themselves.

The Palais des congrès de Montréal has storage areas near the exhibition halls : these areas are managed by GES - Global Experience Specialists. **Storage during the event is mandatory and must be confirmed by exhibitors using the appropriate order form or at the GES - Global Experience Specialists service desk during move-in.** Pricing includes material labelling and storage space only. Handling charges will apply for moving empty crates or boxes from the exhibition hall to the storage area and returning them to the exhibition hall at the end of the event.

For security reasons, exhibitors are not allowed to place their materials in storage themselves.

Cardboard boxes and empty crates are not allowed inside or behind the booths.

### Important information

After the scheduled move-out time, any materials that have not been picked up by the exhibitors' carrier or courier service will automatically be handled by GES, the event's official carrier and the fees will be invoiced to the exhibitor. For more information about this, please read the Move-out Procedures section at the end of the manual.

Exhibitors who use courier services, such as FedEx, UPS or DHL, must make sure that customs charges, taxes and so forth are paid in advance. Cash-on-delivery (COD) shipments will not be accepted by the Palais des congrès.

In some cases, courier services do not say that the fees are to be paid by the sender on delivery and the Palais des congrès de Montréal receives an invoice sometimes 30 to 90 days after the event. If this happens, exhibitors will be re-invoiced with administration fees.

## OFFICIAL CARRIER

The official carrier of the event is:

**GES – Global Experience  
Specialists**

**Alexander Chavez**  
Phone: 514-861-9694, ext. 210  
Email: [achavez@ges.com](mailto:achavez@ges.com)

## CATERING SERVICES

Please contact Étienne Garceau-Tremblay, from Capital traiteur, at 514 871-3111 ext. 4005 or by [email](#). You can also look at their order forms [available here](#).

Capital Catering have the exclusive right to sell and distribute food and drinks in the Palais des congrès. **No food or drink may be distributed, sold or given without written permission from Capital Catering.**

## AUDIOVISUAL SERVICES

The Palais des congrès's official supplier for audiovisual equipment is Freeman Audio Visual. To book their services, you can download [the order form](#) or contact their representative:

**Freeman Audio Visual**

**Denis Laberge**  
Phone: 514-631-1821, ext. 318  
Email: [Denis.Laberge@freemanco.com](mailto:Denis.Laberge@freemanco.com)

## HOTEL BOOKINGS

You are responsible of your hotel room booking for the event. A room at Le Westin Montréal **will cost \$229** per night for single or double occupancy, plus taxes. For bookings, call 1-866-837-4262 and mention that you will be attending the AQPP Conference.

You can also [book online](#).

Rooms are limited, so please book by October 14, 2019. Room availability and rates are not guaranteed after this date.

## EXHIBITOR CODE

An exhibitor's role is to share information about products and services.

The annual AQPP Conference is not a buying show. Therefore, selling and/or taking orders during the event is prohibited.

Distribution of any form of prescription medicines is prohibited. However, distribution of promotional items is allowed.

Product displays must fit within the company's booth space.

- Booths must not obstruct the view of adjacent booths and must not exceed the boundaries imposed by the rigid walls.

Exhibitors must comply with event guidelines, rules and schedules.

- Individual draws at booths are not permitted, unless special permission has been granted by the AQPP. Only the exhibitor grand prize draw will take place during the Gala Excellence. The AQPP will present the prize, on behalf of all the exhibitors, to a pharmacy owner attending the conference.
- No special entertainment is permitted during the show, or at any other time during the conference, unless it has been approved in advance by the AQPP.
- Subletting space and booth sharing without prior approval from the AQPP are not permitted. Only the exhibitor mentioned on the rental contract can use the booth space described in the contract. If such a situation arises, the AQPP may ask the subletter or the company sharing space to leave the exhibition hall.

## REQUIREMENTS AND RESTRICTIONS

The following requirements and restrictions apply to exhibitors and workers involved in the move-in and move-out.

### REQUIREMENTS

- Insurance** Exhibitors must have their own liability insurance. The Palais des congrès de Montréal or its representatives, the AQPP or the organizers assume no liability for any bodily harm or material damage to products, booths, equipment or decorations caused by fire, water or theft in rented space or during transitions in the building, irrespective of cause.
- Exhibitors must therefore have insurance to cover any loss of or damage to equipment, injury and death and all related liabilities (minimum \$2 million). They must also provide the show management with a certificate of this insurance and proof of premium payment for the dates of the 2019 AQPP Conference.
- Proof of insurance must be sent to [Marc-André Brazeau](#), logistics manager, by October 14.**
- Recycling and waste collection** Exhibitors must recycle paper, cardboard, glass and plastic using the equipment provided during move-in and move-out, and during the show. Other materials may be added to this list.
- Wastebaskets should be placed outside the booth in the aisle every evening when the show closes. They will be emptied by the Palais des congrès staff free of charge. Wastebaskets left inside booths will not be emptied.

## RESTRICTIONS

|  |  |
|--|--|
| <b>Common areas</b>                                    | Exhibitors must keep aisles, elevators, escalators, foyers, hallways, digital signage, plasma screens, emergency exits and other rooms in the Palais des Congrès de Montréal free of obstruction at all times.   |
| <b>Animals</b>   | The presence of animals is subject to approval by the Palais des Congrès de Montréal. Only guide dogs are allowed without restriction.   |
| <b>Booth space assignment/subletting</b>               | Subletting booth spaces and changing booth locations without prior authorization from show management is strictly prohibited. Exhibitors acknowledge that show management has the right to reorganize the floor plan and relocate booths. In such a case, the exhibitor will receive a relocation notification.  |
| <b>Balloons and confetti</b>                           | The use of helium-filled balloons must be preauthorized by the event coordinator. Charges will apply for retrieving balloons from the ceiling after the activities. Confettis and glitter are prohibited.  |
| <b>Weight bearing capacity</b>                         | Exhibitors must not place objects weighing more than 1,464 kg/m <sup>2</sup> (300 lb/sq. ft.) on the floor unless authorized by the show management. Any damage caused by excess weight or by the setting up, use, exhibition or removal of any object exceeding these weights will be repaired at the exhibitor's expense.  |
| <b>Alcohol consumption during move-in and move-out</b> | To reduce the risk of accident, alcoholic beverages are not allowed during move-in and move-out.   |
| <b>Children</b>  | For safety reasons, the presence of children at the loading dock and in the exhibition hall is not advised during move-in and move-out.  |
| <b>Fire</b>  | Exhibitors must comply with fire prevention regulations. Please read the <a href="#">Fire Safety and Prevention Measures</a> on the AQPP Conference website.   |
| <b>Noise limits</b>                                    | Equipment or devices generating noise or odours that bother exhibitors or visitors must be turned off. Noise levels must not exceed 70 decibels at four feet from the source. The Palais des congrès de Montréal will be the judge in this matter.   |
| <b>Security</b>  | Show management and the Palais des congrès de Montréal will provide adequate security in the exhibition hall, at the loading dock and any other place deemed necessary to maintain order. However, the 2019 AQPP Conference and the Palais des congrès de Montréal accept no responsibility for any loss or damage to materials or personal belongings before, during or after the show, as well as any personal injury to exhibitors, their employees or representatives. |



If you would like additional security for your booth, products or materials, please complete the [Palais des congrès de Montréal order form on the client portal](#).

**Food services**

Capital Catering have the exclusive right to sell and distribute food and drinks in the Palais des congrès de Montréal. No food or drink may be distributed, sold or given without written permission from Capital Catering.

**Emergency exits and extinguishers**

Doors and emergency exit signs must remain visible and accessible at all times. Access to portable fire extinguishers and fire cabinets must be kept clear at all times. This includes during move-in and move-out. Equipment for the fire protection service must not be removed or moved.

**Smoking**

The Palais des congrès de Montréal is a smoke-free environment. Since May 31, 2006, under the *Tobacco Act*, smoking has been strictly prohibited inside the Palais des congrès de Montréal and in the loading docks with no exceptions.

## REMINDERS

- Please make all the necessary arrangements in advance for the delivery and return of materials.
- **A rigid back wall is mandatory.**
- Make sure requests for additional services are made by the specified deadline to avoid extra expenses.
- Be sure to register representatives who will be at your booth as soon as possible.
- Access to the Gala Excellence **is not** included in the booth rental fee. You can purchase tickets on the Conference website [registration page](#).

## CONTACTS

### ASSOCIATION QUÉBÉCOISE DES PHARMACIENS PROPRIÉTAIRES (AQPP)

8000 Langelier Boulevard, Suite 303  
Montreal, Quebec  
H1P 3K2  
Phone: 514-254-0676 or 1-800-361-7765  
Fax: 514-254-1288  
[aqpp.qc.ca](http://aqpp.qc.ca)

### SPONSORSHIPS | EXHIBITION SPACE RENTAL

Lynne Lagacé  
AQPP  
Phone: 514 254-0676, ext. 227  
[llagace@aqpp.qc.ca](mailto:llagace@aqpp.qc.ca)  
[congres@aqpp.qc.ca](mailto:congres@aqpp.qc.ca)

Kenza Tahri  
AQPP  
Phone: 514 254-0676, ext. 253  
[ktahri@aqpp.qc.ca](mailto:ktahri@aqpp.qc.ca)  
[congres@aqpp.qc.ca](mailto:congres@aqpp.qc.ca)

### GENERAL LOGISTICS/ EXHIBITOR SERVICES

Marc-André Brazeau  
Agora Opus 3 inc.  
Phone: 514-395-1808, ext. 22  
Fax: 514-395-1801  
[mabrazeau@agoraopus3.com](mailto:mabrazeau@agoraopus3.com)

### EXHIBITOR SERVICES/ PALAIS DES CONGRÈS DE MONTRÉAL

Link to the client portal: <https://congresmtl.com/en/client-portal/>

### AQPP 2019 INVOICING / REGISTRATION SERVICES

**Jocelyne Cardinal**  
Agora Opus 3  
Phone : 514-395-1808 ext. 14  
Fax : 514-395-1801  
[inscriptionaqpp@opus3.com](mailto:inscriptionaqpp@opus3.com)  
[aqpp.opus3.com](http://aqpp.opus3.com)

### HOTEL BOOKINGS \*\*

Le Westin Montréal  
270 Saint-Antoine West  
Montreal, Quebec H2Y 0A3  
Phone: 1-866-837-4262  
Info : Carole Brunelle  
[Online booking](#)

\*\* Rooms are limited, so please book by October 14, 2019.  
Room availability and rates are not guaranteed after this date.

### EXHIBITOR SERVICES & OFFICIAL CARRIER

GES – Global Experience Specialists  
Ghislain Boucher  
514-861-9694, ext. 219  
[gboucher@ges.com](mailto:gboucher@ges.com)

### If you have any concerns:

Marc-André Brazeau  
**514-395-1808, EXT. 22**  
[mabrazeau@opus3.com](mailto:mabrazeau@opus3.com)